



# City of Edgewood

Est. 1948

385 Dudley Road, Edgewood, Kentucky 41017-2695

Phone 859.331.5910

www.edgewoodky.gov

Fax 859.331.5912

## REQUEST FOR PUBLIC RECORDS

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Record(s) Requested (Please be specific): \_\_\_\_\_

Request for copies: \_\_\_\_\_ No \_\_\_\_\_ Yes, cost \$0.10 per page

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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### Response to Request

- Record(s) requested were available at time of request.
- Record(s) requested are available for inspection at City Hall  
Date: \_\_\_\_\_ Time: \_\_\_\_\_ AM or PM
- Records are not available at this time for the following reason(s):
  - Records are in active use
  - Records are in storage and must be located
  - Other \_\_\_\_\_

If additional time is necessary in order to provide the records you have requested, the Office of the City Clerk has 3 working days to respond to your request. If access to the records is denied, the reason is stated below. Appeal for denial can be filed with the Kentucky Attorney General's Office.

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
SIGNED

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
DATE